

DECISIONS DELEGATED TO OFFICERS

Complete this form to record details of all decisions made by officers acting under delegated powers. Send the completed form to forwardplan@oxford.gov.uk

Decision title:	Go Ultra Low Grant funding Transfer to Oxfordshire County Council
Decision date:	30/01/25
Source of delegation: State how the decision was delegated. Was it an express delegation made at a meeting or a general delegation under the Council's Constitution?	https://mycouncil.oxford.gov.uk/mgAi.aspx?ID=36811 Cabinet decision approved on 18/10/23
What decision was made? Explain briefly – include financial details of any income or expenditure relating directly to this decision. Please indicate whether information is exempt / confidential.	<p>All of the criteria below for the decision taken in Oct 2023, have now been agreed in principle between the City and County Councils, via a legal HoT agreement.</p> <p>6. Agree the On-street elements of the Go Ultra Low Oxford project (GULO) transition from Oxford City Council delivery to Oxfordshire County Council delivery, subject to the following conditions being fulfilled:</p> <ol style="list-style-type: none"> a. The County Council are satisfied that they can meet the funding obligations within the GULO funding agreement. b. The funding body for GULO agrees (Office for Zero Emission Vehicles/OZEV) for the transfer to take place. c. There is an agreement by both Councils on the methodology for delivery of the key outputs of GULO Phase 2, including the number of electric vehicle charging points and cable channels (GUL-e) committed under GULO are delivered to updated timeframes that are agreed with Oxford City Council and the funding body. d. The existing GULO estate and highways related GULO Phase 2 funding are both transferred; and e. An updated partnership agreement, including a revenue share arrangement for the assets associated with GULO is put in place that recovers the City Council investment to date.
Purpose: What does the decision deliver or achieve?	The decision confirmed an agreed approach and a number of sockets to be deployed with the grant funding and that all of the conditions can be met to ensure that County can take on the current estate and incorporate the remaining GULO funding into the LEVI programme and ensure Oxford City Council is recompensed for the loss of revenue owing to this transfer.


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	These conditions have been satisfied via the HoT agreement and this decision notice confirms that.
Reasons: Please provide the reasons for the decision.	Oxfordshire County Council requested to take on strategic oversight of Electric vehicle charging point deployment on highways land in 2023, with Oxford City Council continuing to oversee installation of EVI on City Council land assets. As part of this it was agreed that: Oxfordshire County Council will work with Oxford City Council to meet OxEVIS targets and Oxford City would transfer remaining GULO grant funding to the County, in exchange for an ongoing revenue share to cover the City Council's investment in this area.
Decision made by: Name and title of officer within the senior management structure	Mish Tullar Head of Corporate Strategy
Other options considered: List any alternatives that were available to the decision taker and why they were rejected	Continue to manage and deploy GULO funded EV charging This approach was dismissed as it is not possible for Oxford City Council to continue to deliver new EV charging on the highways without support from County Highways. In addition, the government has devolved EV grant funding (LEVI) to the Tier 1 authorities (County) to deliver on- street EV charging. Joining GULO in with LEVI is the most likely way to maximise best value from the remaining GULO grant.
Documents considered: Please attach any new documents relevant to the decision and state if they are exempt	See Cabinet paper - https://mycouncil.oxford.gov.uk/mglIssueHistoryHome.aspx?IId=34665 GULO Heads of Terms (confidential) - Heads of Terms - GULO v.draft 4 County approved.docx
Legal Implications	Legal has reviewed the Heads of Terms and is content they meet requirements.
Key or Not Key: (see notes below):	Non Key
Wards significantly affected: If 2+ wards are significantly affected this will need to be treated as a key decision (see notes below)	None
Declared conflict of interest: Please record any declared	None

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conflict of interest by any Cabinet Member consulted on the decision which relates to the decision.	
This form was completed by: Name & title: Date:	Vikki Robins Net Zero Transition Team Manager 28/02/24

Approval checklist

Approver	Name and job title	Date
Decision maker The officer with authority to take the decision, either from a Cabinet delegation or in the Constitution.	Mish Tullar Head of Corporate Strategy 	31/01/2025

Consultee checklist

Consultees	Name and job title	Date
Senior officer e.g. the relevant service manager / head of service where the decision maker is the Chief Executive or an Executive Director.		
Head of Financial Services If required by the delegation / Constitution	Nigel Kennedy	30/01/2025
Head of Law and Governance If required by the delegation / Constitution	Emma Jackman	31/1/25
Cabinet Member(s) Some Cabinet delegations require consultation with the relevant Cabinet Member(s).	Cllr Upton and Cllr Railton	30/01/2025

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For other decisions there is an expectation that Cabinet Members will be informed.		
Ward Members Ward Members should be told in advance about anything which particularly affects their ward and which is potentially controversial but please note that Cabinet Members must be consulted first		

This form must be completed and sent to Committee and Member Services **as soon as reasonably practicable** after the decision is made. Prompt notification is particularly important for **key decisions** which are subject to call-in, as the call-in deadline is 2 working days from the decision notice being published. Before completing the form please refer to the notes below

NOTES

The law¹ requires the Council to record executive and non-executive decisions taken by officers under delegated powers and to publish them on the Council's website.

These requirements **apply** to decisions that would have been taken by Council or the Cabinet if delegated powers had not been given to an officer:

- under an express delegation granted at a meeting of Cabinet, Council or a Committee.
- under a general delegation (where responsibility is delegated in the Constitution) and the effect of the decision is to:
 - grant a permission or licence;
 - affect the rights of an individual;
 - award a contract or incur expenditure with a value in excess of £10,000;
 - award a contract with a value in excess of £10,000 but less than £1,000,000;
 - acquire or dispose of freeholds or leaseholds with a consideration or premium in excess of £10,000 but less than £500,000;
 - grant to new tenants or dispose of leases with a rental value in excess of £10,000 but less than £125,000 (this excludes assignments, holding over and rent reviews);
 - grant 'project approval' for projects in excess of £10,000 but less than £500,000;

¹ the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012/2089 (Regulation 13(4)) and The Openness of Local Government Bodies Regulations 2014/2095 (Regulation 7)

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- make a regulatory order which affects a number of people, for example a Public Space Protection Order or a Parking Place Order;

These requirements **do not** apply to:

- planning and licencing matters where there are established arrangements for recording decisions: or
- decisions which are purely administrative or operational in nature

Officers making such decisions must complete a written statement containing details of the decision taken. A copy of this decision notice must be retained by the relevant service for at least 6 years and any background papers for 4 years.

Exempt or Confidential information

Information relating to a delegated officer decision does not have to be made public if it is exempt or confidential. Summary information from this decision sheet (excluding all exempt or confidential information) will be published on the Council's website.

Key or Non Key Decision

A key decision is an executive decision likely to have a significant effect on people living or working in at least two wards; or involve spending or saving a significant amount. For this Council 'significant' in budgetary terms is:

- a. Expenditure or savings of £500,000 or greater in the context of the medium term financial strategy;
- b. Contract awards with a value of £1,000,000 or greater
- c. Acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
- d. Acquiring or disposing of leases with a rental value over £125,000 each year except statutory lease renewals under Part II of the Landlord and Tenant Act 1954.

A key decision can only be taken and recorded here if notice of it has been published in the Forward Plan for at least 28 clear days. Key decisions taken by officers may be "called in" by any four councillors or the Chair of the Scrutiny Committee within two days of the notice of decision being published.

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